

~~SECRET~~

CONFIDENTIAL

14 FEB 1959

MEMORANDUM FOR: Inspector General

VIA : Deputy Director (Support)

SUBJECT : Case of [REDACTED]

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REFERENCE : Your memorandum to me, dated 14 January 1959, same subject.

1. This Office concurs wholeheartedly in the need for adequate controls to prevent duplications of payments to Agency employees by both vouchered and confidential funds, as pointed out in the reference.

2. Effective in October 1958, controls were arranged with the Office of Personnel to preclude duplications of salary payments from vouchered and confidential funds. This procedure provides that the Office of Personnel send a transmittal list of each group of personnel actions covering reassignments of staff employees between the two funds to both the receiving and the losing payroll offices. The gaining payroll component thus is assured that the losing payroll component has received notification to drop the individuals listed, and vice versa.

3. In addition, action has been taken to provide to the losing and gaining payroll offices as a check against duplications of payments a monthly machine listing of staff employees converting to staff agent status and staff agents converting to staff employee status.

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[REDACTED]
E. R. SAUNDERS
Comptroller

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